

Saffron Walden Community Youth FC

A Football Association
Charter Standard Community Club



Home ground: Herbert's Farm Playing Fields,
Debden Road, Saffron Walden, Essex CB11 3JS

www.swcfc.club

13 July 2021

MINUTES OF ANNUAL GENERAL MEETING

A General Meeting of the Members of Saffron Walden Community Youth FC was held virtually on "Zoom" on Tuesday 13 July at 19:30 hrs.

ITEM	MINUTES	ACTION
1.0	Attendance and Apologies	
1.1	Apologies were received in advance from Matt Bell and Steve Evers	
1.2	The following Members attended the virtual meeting: Martin Johnson (MJ); Vince Taylor (VT); Ben Pelling (BP); Stuart Shepherd (SS); Alex Dutton (AD); Tony Seward (AS); Anton Thomas; Brian Peggs; Caroline Johnson; Dan Barden; Darron Diggons; Ed Snelson; Gary Thompson; Gino Gabellone; Jo Wilkinson; Mark Anderton; Mike Riccio; Nigel Bailey; Phil Robson; Richard Hardy; Matt Clare (MC); Tom Ryan (Part)	
2.0	Chairman's Introduction	
2.1	Martin Johnson (MJ) opened the meeting and welcomed all the attendees and thanked them for their input and commitment into ensuring that football was played over the course of the season despite the challenging circumstances presented by the Covid-19 Pandemic.	
2.2	MJ explained the agenda, and reminded attendees that copies of the documents for the AGM including Audited accounts and Officers' Reports are available on the Club website (https://swcfc.club/agm-2020-21/)	

*Saffron Walden Community Youth Sports Club | Registered Charity Number: 801764
Registered Address: Seaman's Farm, Littlebury Green, Saffron Walden, Essex CB11 4XB*

*Chairman: Martin Johnson, 7 High Street, Saffron Walden, Essex CB10 1AT
Secretary: Matt Clare, Seaman's Farm, Littlebury Green, Saffron Walden Essex CB11 4XB
Treasurer: Vince Taylor, Namirembe, Walden Road, Little Chesterford, Essex CB10 1UD
Welfare Officer: Matt Clare, Seaman's Farm, Littlebury Green, Essex CB11 4XB*

*Tel: 01799 525163
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3.0	Officers' Reports	
3.1	MJ presented a precis of the Chair's Report (included in the document pack) with the overview that it had been a difficult year yet one of noteworthy achievements, most notably around the facilities improvements as well as football achievements.	
3.2	All those attending gave their thanks to MJ for his outstanding stewardship of the Club since the 2017 Merger and wished him good luck in the future.	
3.3	MC gave a summary of his Secretary Report (included in the document pack) with focus on delivery of the 3G AGP at SWCHS on 4/9/21, the new Lime Avenue pitches and other successes such as Soccability and Mini Soccer School.	
3.4	MC wished to record the Club's gratitude to Peter Emsden for his continuing commitment to Mini Soccer School, and to all the participants, parents and all the coaches from SWCFC and SWPSGFC involved in the delivery of the pan-disability Soccability sessions.	
3.5	VT presented an overview of the 2019/20 accounts, being those most recently audited following the end of the 2020 season. A full copy of the Treasurer's report including Membership and Subscription charges for 2021/22 and the Audited Accounts is included in the document pack (see link at 2.2 above).	
3.6	The 2020 Audited Accounts were unanimously accepted by the AGM attendees.	
3.7	MJ recorded his gratitude and that of all Members of the Club for his diligent work as Treasurer over the last few years, especially since the delivery of the 3G AGP project had significantly increased the workload. All those attending showed their appreciation to VT for his input in the Treasurer role.	
3.8	MC advised that he had not provided a written CWO Report but that the main focus was on maintaining standards and always ensuring that all coaches have current DBS clearance and other qualifications including First Aid and Safeguarding Children, both of which are now available online.	ALL COACHES
3.9	MC recorded that there were several coaches who urgently need to renew their DBS check before the start of the new season. It was acknowledged that there are difficulties with FA Whole Game and MC is discussing this with Essex County FA's Welfare team.	MC/ALL COACHES NEEDING DBS CHECK

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4.0	Election of Officers	
	As required by the Constitution of the Club, all Board Members were stood down at the AGM and the 2021/22 Board was elected as follows:	
4.1	Chair – Anthony Saward <i>(Proposed by Vince Taylor and Seconded by Matthew Clare)</i>	
4.2	Secretary – Matthew Clare <i>(Proposed by Brian Peggs and Seconded by Vince Taylor)</i>	
4.3	Treasurer – Ben Pelling <i>(Proposed by Vince Taylor and Seconded by Stuart Shepherd)</i>	
4.4	Club Child Welfare Officer – Charles (Chip) Kaufman <i>(Proposed by Matthew Clare and Seconded by Anthony Saward)</i>	
4.5	Vice Chairman – Stuart Shepherd (Fixture Secretary) <i>(Proposed by Martin Johnson and Seconded by Richard Hardy)</i>	
4.6	Vice Chairman – Richard Hardy (Registration Secretary) <i>(Proposed by Martin Johnson and Seconded by Stuart Shepherd)</i>	
4.7	Assistant Secretary – Alex Dutton <i>(Proposed by Matt Clare and Seconded by Vince Taylor)</i>	
5.0	Any other business	
5.1	There were no further matters raised and the meeting was closed at 20.40hrs	

Matthew Clare – Club Secretary
Tuesday, July 13, 2021

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